

AGREED TERMS AND CONDITIONS FOR PROVIDING MEDICAL REPORTS

BETWEEN

1) **Mr. GEORGE AMPAT, Consultant Orthopaedic, Spinal and Trauma Surgeon, Talita Koum, 3, Ayr Close, Kew, Southport, PR8 5PA, UK – (Mr. Ampat / The Expert Witness).**

2)
..... **(Instructing Solicitor / Agency).**

3) **Commencement Date**

4) Confidential Information

a) The Instructing Solicitor / Agency agrees to treat all information supplied by Mr. Ampat as confidential and shall not disclose or otherwise use such information except for the purposes of the specific litigation to which it relates without first obtaining my written consent.

5) Medical Records

- a) It is essential for the provision of an independent detailed medico-legal report that Mr. Ampat has access to all relevant medical records and investigations at the time he sees the claimant.
- b) The medical records the Instructing Solicitor / Agency sends must be high quality photocopies that are legible.
- c) If medical records and X-rays / scans are not received Mr. Ampat will assume that the Instructing Solicitor / Agency wants a report without the benefit of previous medical records.
- d) If medical records are received only after the appointment date then a supplementary charge will be made for preparing a supplementary report.

6) Appointment

- a) An appointment letter will be sent to the claimant specifying the details of the appointment. Mr. Ampat shall arrange for a copy of this appointment card to be sent to Instructing Solicitor / Agency so that the Instructing Solicitor / Agency can ensure the claimant's punctual attendance.
- b) Appointments can also be booked by Instructing Solicitor / Agency directly online through www.docslot.co.uk
- c) If the claimant fails to attend the appointment without giving notice of three working days sufficient for Mr. Ampat to be re-book the slot there will be a Did Not Attend Fee of £80/-
- d) Home visits and prison visits will only be undertaken after prior mutual agreement. Minimum charge for a home or prison visit is £1000/-.

7) Preparation of Reports

- a) Mr. Ampat will endeavour to despatch the completed report to the Instructing Solicitor / Agency within four weeks of the appointment date.
- b) Mr. Ampat in an attempt to a greener environment will despatch the report and any supplementary reports as a pdf (Adobe Acrobat) document. No hard copies will be sent.

8) Further Investigations

a) Where Mr. Ampat considers that further investigations are required, such as x-rays, computer tomography (CT scan), magnetic resonance imaging (MRI scan), nerve conduction studies etc., then such investigations will not be undertaken until Mr. Ampat has first obtained the Instructing Solicitor / Agency's approval. In order to help the Instructing Solicitor / Agency decide whether to proceed with such investigations, Mr. Ampat shall explain in writing reasons for requiring them.

9) Fees

a) Mr. Ampat's charge for providing a medical report is based on timed units. The hourly rate is £200/- per hour. Reports that require perusal of extensive medical records will be charged appropriately.

- b) Court attendances, Barrister chamber meetings, home and prison visits will incur extra charges. The hourly rate would be £200/- per hour and these charges extends to travelling time. Travelling expenses will be charged extra.
- c) Did not attend+fee will be £80.00 per claimant.
- d) Response to questions served will be charged at £50.00 per claimant.
- e) Reviewing Medical Records - where records are received after the examination has taken place will be £100.00 per claimant.
- f) Reviewing MRI scans and X rays if not provided before the examination has taken place will cost £100.00 per claimant.
- g) By signing this document the Instructing Party agrees to settle any outstanding fees within 90 days of invoice.**
- h) Please note that all accounts must be settled within 90 days of despatch of the invoice. Any delay beyond that would be charged an interest that is 10 % higher than the base rate charged by Royal Bank of Scotland.

10) Communication

- a) Mr. Ampat shall endeavour to answer all communications from the Instructing Solicitor / Agency as soon as reasonably practicable.
- b) The preferred method of communication is by e-mail. The e-mail IDs to use are ampatsec@gmail.com or george@ampat.co.uk .
- c) Mail should be sent to the following address
**Mr. George Ampat,
 Talita Koum
 3, Ayr Close, Kew
 Southport, PR8 5PA, UK.**

11) Commencement

- a) This agreement starts on the Commencement Date and shall remain in force until it is terminated by not less than 90 days prior written notice by either party to the other.

Both parties hereto have executed this Agreement

12) SIGNED by MR GEORGE AMPAT – The Expert Witness



13) SIGNED by(Signature of authorised signatory)

.....(Name of Authorised signatory)

On behalf of.....(Name of Firm / Company)

.....(Address)

.....(Town and Post code)

.....(Telephone Number)

.....(e-mail ID)

14) Executed on(Date)